HOW TO LOGIN TO BIBLE SUPPORT.COM

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When you read a web page, please take the time and effort to actually read the information in the following order. Start at the extreme top line, and read from left to right. Then read each line, sequentially, and continue until you read the footer line, where additional helpful information will often be provided by the designer of that web page. Do NOT react until you know what the designer wanted to tell you. Sometimes the most important information is located in the buttons and links which are situated in the footer of the page.

HELP – The "Help" option is in the footer near the left bottom corner of the web page.

The "**Login**" option is "**Sign In**" in the header at the top right corner of the webpage. After you have signed in with a registered username, the "**Sign Out**" option is shown here.

Let us start with the "Help" option. Move your pointer to the "Help" option, which is in the footer towards the left side of the web page. Left-click with the left-mouse button, or use the equivalent "left-click" portion of the touchpad.

The **touchpad** is a big space for the finger to swipe up, down, left, and right; to cause the cursor on the screen to scroll up, down, left, and right; and this has two areas, for buttons, which are used for left-clicking and for right-clicking. A **touchpad** (also called a *trackpad*) is a type of input device for computers that does the equivalent things as you can do with a computer mouse. It is made up of a flat, touch-sensitive surface, on which the user physically places the finger, and must slide one or more fingers around, to move the cursor position of the pointer on the screen.

When you left-click with the pointer hovering over the "Help" option, tap the "left-click" button, to see various options, which you could select. The first two Help Topics

options are:

How to Register

1. How to register and
2. the added benefits of being a registered member.

Logging In and Out

1. How to log in and how to log out from the message board,
2. how to remain anonymous and not be shown on the active users list, and
3. what to do if you forget your password.

HINT: For your use of BIBLESUPPORT.COM invent a unique Username by which you will be identified. This does not need to be the same as the "username" in your e-mail address. Please use the Latin alphabet, that is "a b c ... x y z" and not other language alphabets.

There are numerous other options where you can learn about what is on BIBLESUPPORT.COM before you register. Notice the option "Tutorials" for assistance provided by many other helpful registered users during past years.

To access modules for use on e-Sword from BIBLESUPPORT.COM you need to register, with your own invented Username, and a valid e-mail address. BIBLESUPPORT for the e-Sword

application will use these e-mail details, to check its database, and will send you an initial e-mail. Respond to that e-mail, by opening the e-mail, read the e-mail, and follow instructions. Reply to the e-mail as requested. This is so that you will verify that it is from you, yourself, and that you are able to access the e-mail at the place where you say you read e-mails. Then BIBLESUPPORT will respond, again, and this time will provide you with a password for the *Username* and *e-Mail name* which you used to register yourself at BIBLESUPPORT.COM.

HOW TO RETRIEVE A LOST PASSWORD to BIBLESUPPORT.COM

Move the pointer over the "***Sign in***" option near the top right corner of the web page header. There is an option to "Create Account" if you want to create a new account.

Left-click while the pointer is hovering over the "Sign in" option. Then a pop-up screen will open, as shown in the following illustration. Refer to the following picture: *Figure 1 Illustration of the "Sign In" pop-up screen, when you want to LOGIN to BIBLESUPPORT.COM*

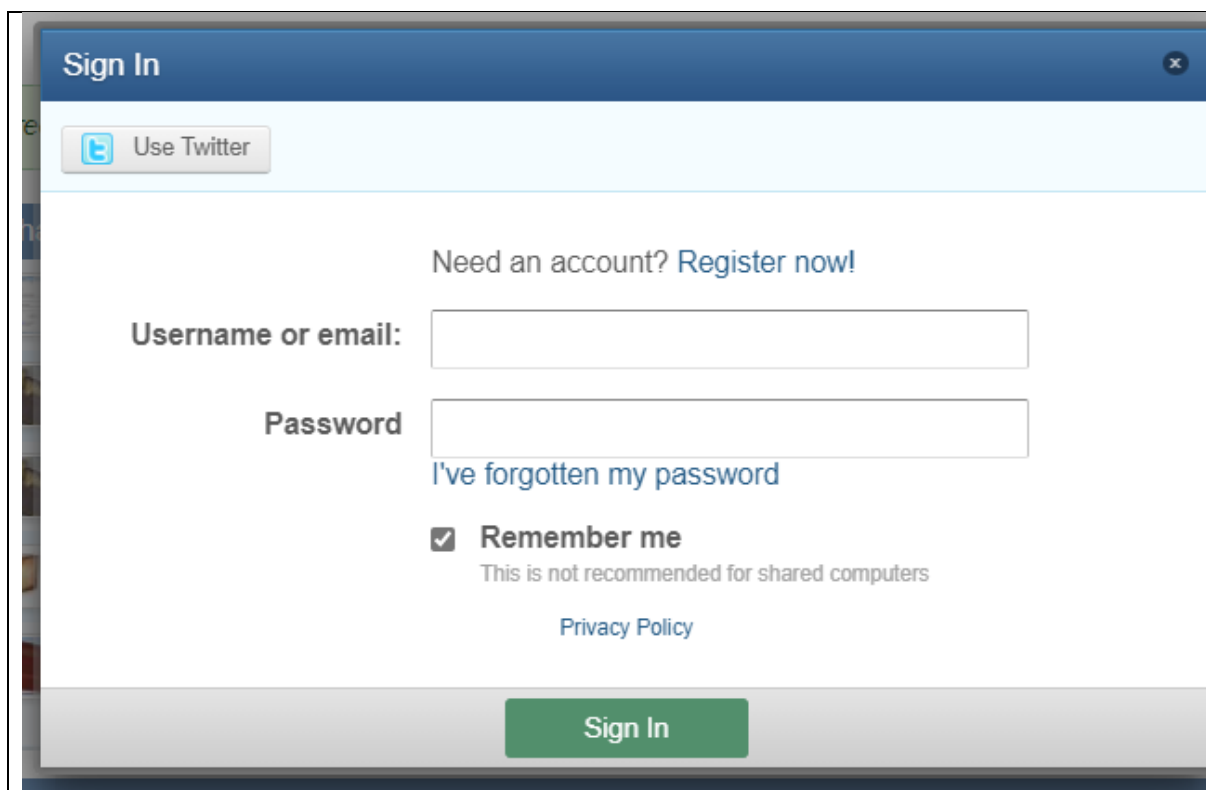EXAMPLE OF THE BIBLESUPPORT.COM "Sign In" OPTION

Figure 1 Illustration of the "Sign In" pop-up screen, when you want to LOGIN to BIBLESUPPORT.COM

Refer again to *Figure 1*. To the right of the label **"Username or email:"** there is a window, with the borders displayed in pastel color. Move the pointer into this window, and type the ***Username*** which you previously used on BIBLESUPPORT.COM, or type the full ***e-mail address*** which you can quickly and easily access, and where you can quickly receive email.

You will need to be able to respond to the email, which will be sent to you very quickly. If you do not have an account with BIBLESUPPORT.COM, notice that in *Figure 1,* there is an option on the webpage: "**Need an account?**" with an appropriate link to "**Register now!**" which would take you to an appropriate Registration page, to register as a user on BIBLESUPPORT.COM.

Enter either the **Username** or **e-mail** details which you previously used to identify yourself, to the BIBLESUPPORT.COM website.

Refer again to *Figure 1*. To the right of the label **"Password"** there is a window, with the borders displayed in pastel color. Move the pointer into this window, and type the **Password**, which you previously used to access BIBLESUPPORT.COM**.**

Refer again to *Figure 1*. If you forgot your password respond to the query "***I've forgotten my password***" by moving the pointer over the phrase "*I've forgotten my password*", and then tap the left-click button on the mouse or the equivalent part on the touchpad.
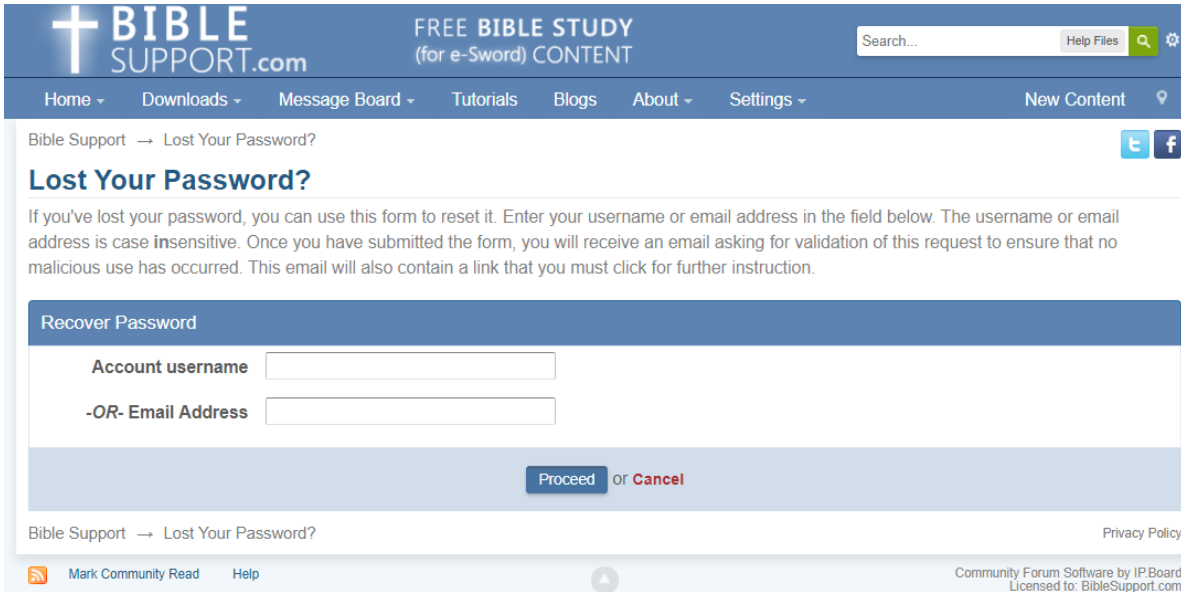
Follow further screen prompts.

Refer to the following picture: *Figure 2 Illustration of the Recover Password Screen when you select "I've forgotten my password" option*.

EXAMPLE OF THE BIBLESUPPORT.COM "Lost your Password?" OPTION

LOST YOUR PASSWORD? If you've lost your password, you can use this form to reset it. Enter your username or e-mail address in the field below. [*This is the information which BIBLESUPPORT.COM will search for in its database*]. The username or e-mail address is case insensitive.

Once you have submitted the form, BIBLESUPPORT.COM will send you an e-mail. This e-mail will arrive shortly, usually within seconds, at your registered email address.

You will receive an e-mail asking for validation of this request, to ensure that no malicious use has occurred. This email will also contain a link that you must click for further instruction.

Notice that, as usual, there is a "Help" option at the bottom of the pop-up form.

Figure 2 Illustration of the Recover Password Screen when you select "I've forgotten my password" option.

Refer again to *Figure 1*. You will notice the tick box ☒   **"Remember me."** If you leave the tick box with the tick showing, √ as ☑   then the browser will add the username and password for this URL address in the browser memory, so that this browser can enter a login for you, without further prompting, next time you access this webpage. Notice the caution

"***This is not recommended for shared computers***". So, if you are at an internet cafe, or if you are using a shared PC, unclick the tick box at the "Remember me" option, to change the ☑ to ☐, otherwise the next person who accesses BIBLESUPPORT.COM from this PC would be able to LOGIN using the personal details which are registered for your own personal use.

Refer again to *Figure 1*. **"Privacy policy"** Please give yourself some time, to click this option, so that you can review the latest terms of the Privacy Policy implemented by BIBLESUPPORT.COM. This includes the following policy

> "Cookies: This website does not store any information that would, on its own, allow us to identify individual users of this service without their permission. Any cookies that may be used by this website are used either solely on a per session basis or to maintain user preferences. Cookies are not shared with any third parties."

HINT: We recommend that you review the ***Privacy Policy*** of ALL websites, on a regular basis, as international laws, website policies, and security options, are constantly changing.

HINT: Also review the ***Privacy Policy*** of your web browser. Amend the PC security settings options linked to your browser, for access to this BIBLESUPPORT.COM website, as you prefer.

HINT: After your PC has been updated, after the second Tuesday of the month, review your PC Security and PC Browser settings again, to see what has been changed. Again, check the camera, and microphone, option, to see which applications may have maliciously clicked these options "ON", when you browsed to various websites. Then update your settings, to keep your PC up to date. Remember to update your browser on a regular basis also. If you use any third-party security packages, also update them on a regular basis. Consult their documentation to allow download access from http://biblesupport.com.

Refer again to *Figure 1*. **"Sign in"** After reading the information on screen, and having entered the information you remember, then tap the "Sign In" button at the bottom of the pop up "Sign In" page.

HINT: Always read a pop-up, or a website screen from TOP to BOTTOM, and from Left to Right.

HINT: If the size or color or background of the type used for font makes it difficult to read something clearly, or if you are unable to read certain information, easily and clearly, please contact the administration or the webmaster of BIBLESUPPORT.COM with positive suggestions, detailing the specific web page, and your recommendations. This will help to make the web site information more accessible to people with disabilities. The disability to use the information may be due to limitations made by the programmer, limitations of the screen, limitations of the device you are using to access the information, limitations of the type of access you use to move across the screen, whether manually, or by mouse, or by voice, or due to other reasons. Please explain those reasons. This will help for the provision of future improvements.

HINT: On a Microsoft Operating system, you could use the Settings > Display > Scale and layout > Change the size of text, apps, and other items from 100% to 125%, 150%, or 175%, if this would be useful, for reading small type on the screen. Some apps won't respond to scaling changes until you close and reopen them.

HINT: After successful LOGIN, if you want to change user details, or to consolidate certain username, or email address options, click on the "Settings" option, and select the appropriate option. Refer to the following picture: *Figure 3 Illustration of the "Settings" options where you can update personal details yourself.*

EXAMPLE OF THE BIBLESUPPORT.COM "Settings" OPTION

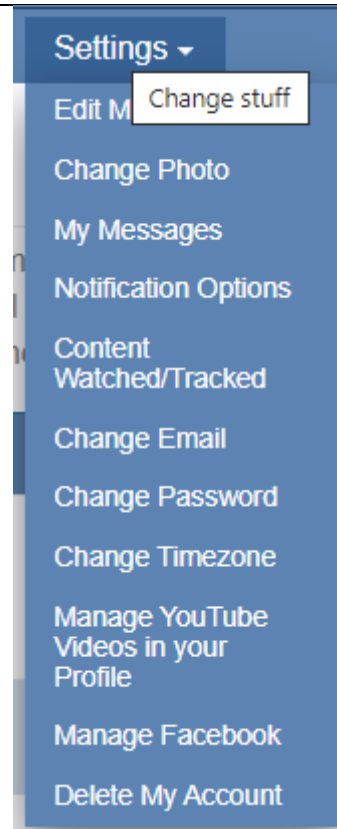|	
After you have successfully logged in to BIBLESUPPORT.COM you can change various personal details, from the "Settings" options. **Please read the screen prompts from top to bottom, and from left to right.** **You will also find "Help" options, usually located on a tag at the footer of the web page, if you need more information.** **Hover the pointer over each selection, to read a short helpful comment pop-up about that option.**	Settings ▾ Edit M... Change stuff Change Photo My Messages Notification Options Content Watched/Tracked Change Email Change Password Change Timezone Manage YouTube Videos in your Profile Manage Facebook Delete My Account

Figure 3 Illustration of the "Settings" options where you can update personal details yourself.

HINT: If you want BIBLESUPPORT.COM to send you an email with your current email username and email address, use the LOST PASSWORD option, and receive an email with the relevant login details.

Then you can save a copy of that information in your This PC > Windows (C:) > Users > **user** > Documents > and your own suitable sub-folders, in a place where you will be able to find it easily.

HINT: Do not save documents on the desktop. Those documents are likely to be lost when the PC is updated, and "restarted" after a system update. Instead use This PC > Windows (C:) > C:\Users**user**\Documents\ and-your-own-series-of-folders-and-files, where you will save all your files and documents.

HINT: The "**user**" name is how the PC identifies you and your files.

HOW TO LOG OUT OF THE BIBLESUPPORT.COM WEBSITE

To log out click the "**Sign Out**" link at the top right corner of the screen from any page.